

We understand the effect COVID-19 is having on the income and businesses of many of our customers and the uncertainty this is causing. Tax relief and income assistance is available to people affected by the downturn in business due to COVID-19.

There is more information including on the Loss carry-back scheme and Small Business Cashflow Scheme, available on our website - ird.govt.nz/covid-19

If you have a tax agent, they can also help.

Filing your Employment Information

It's important to keep filing as this information is used to make correct assessments including tax refunds to people, and to help the Government respond to what is happening in the economy.

Just a reminder if you received the wage subsidy, payments which are passed on to the employees are processed as part of their normal wages and all deductions for Paye, Kiwisaver, student loans and child support are taxed as normal and included in your Employer Information.

We've now made it easier for employers to upload their files. 'Express file transfer' and 'File or upload a return' give you two ways to file.

The new 'Express file transfer' lets you drop-off any employer file in two simple steps. This process makes filing straight forward and fast.

If you're looking for more detail you can use 'File or upload a return'. This process is the same as it's always been and great if you want a summary before submitting your return.

We've updated the how to information on our website – check it on ird.govt.nz/fileupload

Business Transformation changes

As you probably know, last month we implemented the latest business transformation system changes so we can serve you better.

Overall, it went well but we want to keep you updated on any issues as they arise. You can find a summary of common issues and solutions on our website. This will be updated regularly - ird.govt.nz/business-and-organisations

One key change was the new payment code, EMP, which allows you to make one payment to cover PAYE and all your employer associated deduction types such as Kiwisaver and student loan. The codes for these employer deduction types will be removed. Alternatively, you can continue to make payments using the employer deductions payment code DED.

A recap of the key changes that were implemented and help to familiarise yourself with the new features is also available in our Day 1 information pack and our on-demand webinars.

Day 1 pack – ird.govt.nz/day1employer

Webinars - ird.govt.nz/webinars

Yours faithfully,

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