



# Your Single Touch Payroll (Phase 2) Deferral

To whom it may concern,

The ATO has worked with Systems Software and Instrumentation Limited and granted a delayed start date for Single Touch Payroll Phase 2 for users of their services and the following product:

- > **PRODUCT NAME:** SSI Financial
- > **VERSION NUMBER:** NA
- > **DEFERRED START DATE:** 1 July 2022
- > **DEFERRAL REFERENCE NUMBER:** 97 649 855

## What you need to do

- > You must continue to meet your existing Single Touch Payroll reporting obligations.
- > You must start reporting to us through your updated Single Touch Payroll Phase 2 enabled software by the first payday after **30 June 2022** - you don't need to let us know when you've started.
- > If you can begin reporting earlier than the **last deferred reporting payment date**, you should. You shouldn't wait out the deferral period if ready earlier.

## What this means for you

- > You're covered by the deferred start date if you are a user of the product and version shown in this notice and continue to use the product.
- > The deferred start date covers you up to the **last possible** payday within the deferral period granted.
- > The deferral period allows you time to transition to Single Touch Payroll Phase 2 reporting requirements.
- > 'Transition' means working through all the steps necessary for moving from the way you report payroll now to being ready and able to report as required for Single Touch Payroll Phase 2.
- > You don't need to apply for your own employer deferral separately **unless** you won't be ready by the deferred start date and need additional time, or you stop using the product covered by this deferral.

## Need more time?

If you have circumstances that prevent you from reporting by the deferred start date shown in this letter, you can ask us for extra time. You can do this by going to Online Service for business, or if you're a registered agent, you can use Online Services for Agents.

Yours faithfully,

**Jason Lucchese**

Assistant Commissioner – Single Touch Payroll  
Australian Taxation Office

### MORE INFORMATION

You can find more information about employer obligations on our website:

- > Expanding Single Touch Payroll (Phase 2)  
Visit [ato.gov.au](https://ato.gov.au) and search QC65099